

Councillors,

You are hereby summoned to attend the meeting of South Cave Parish Council to be held in the Town Hall, 42 Market Place, South Cave on **Monday 18th May 2015 at 7.00pm**, to transact the following business:

L Fielding
Clerk to the Parish Council

11th May 2015

Due to safety regulations up to 16 members of the public are welcome to attend.

AGENDA

- Public Forum** - (15 minutes) - an opportunity for members of the public to speak on any Parish Issue.
- 7.00 **1** **Election of Chairman & Declaration of Acceptance of Office for the year 2015/16**
- 7:05 **3** **Election of Vice Chairman**
- 7.10 **4** **Apologies for absence**
- 7:15 **5** **Organisation of Committees**
Appointment of members or representatives to serve on the under mentioned committees (categories may be subject to change)
- (a) Finance & General Policy** - Full Council
 - (b) Open Spaces**
 - (c) Technical Services**
 - (d) ERNLLCA**
 - (e) South Cave Social & Rec. Committee**
 - (f) S & E Barnard Trust**
 - (g) Mrs Barnard's Allotment Charity**
 - (h) Samuel Jobson's Charity:** 4 year term of office
 - (i) Police Liaison Representative**
 - (j) School Liaison Representative**
 - (k) Emergency Committee:**
 - (l) Planning (including Conservation, Environment & Trees)**- Full Council
- 7:25 **6** **Ward Councillors Report To Meeting for information only**
- 7.30 **7** **Approval of Previous Meetings Minutes (20th April 2015)**
- 7:40 **8** **Declarations of Interest**
(i) The East Riding of Yorkshire Council Code of Conduct as adopted by South Cave Parish Council 2012. To record any declarations of pecuniary and non-pecuniary interest by any Member in respect of items on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
(ii) To note dispensations given to any member of the council in respect of the agenda items listed below

- 7:35 **9** **Committees**
 (i)To receive and where necessary adopt the resolutions from within the minutes of the following committee meetings:
 Finance & General Policy Meeting 27th April 2015
 Planning Committee Meeting 5th May 2015
- 7:40 **10** **Administration**
 (i)To review Standing Orders
 (ii)To review Financial Regulations
 (iii)To review Code of Conduct
- 7.50 **10** **Police Matters**
 (i)
- 7:55 **11** **Planning**
- 8:05 **12** **Correspondence**
 (i)To receive update from Market Place Farm
- 8:25 **14** **Co-Option**
 (ii)To consider co-option application forms
- 8:35 **16** **Other Matters**
 (i)
- 8:35 **17** **Annual Parish Meeting**
 (i)To note final arrangement for Annual Parish Meeting
- 8:35 **18** **Finance**
 (i)To approve items for payment for May 2016
 (ii)To appoint Mrs D Taylor as internal Auditor for the year 2016/17
- 8:40 **19** **Confidential Matters**
 (i)To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw
 (ii)To note items for payment
- 8:50 **20** **To note the date of next Parish Council Meeting – Monday 20th June 2015**