

South Cave Parish Council

Finance & General Policy Committee

A meeting was held for the above committee at **The Town Hall, Market Place, South Cave** at 7:00pm on Monday 23rd April 2018

Present: Cllrs L. Turner (Chair), M. Turner, Thornham, Bateman, Long, Tudor-Price, Warren, Barnett & Munby
Clerk - Mrs L Fielding

FGP 147 - Apologies for absence

Cllr Barnett proposed apologies be accepted from Cllr Edmond, Seconded Cllr M. Turner, All in favour.

FGP 148- Declarations of Interest

There were no Declarations of Interest

FGP 149– Year End Accounts 2017/18

(i)The Parish Council received detailed year end accounts 2017/18, which included a comparison with the budget for the financial year and highlighted any overspends. The Parish Council received copy of the completed Audit Commissions External Audit, including Governance & Accountability form to be approved at Full Council Monday 21st May 2018.

Cllr Bateman proposed the Parish Council accept the Year End Accounting records as a true and accurate statement, The Parish Council thanked the Clerk for the excellent housekeeping and maintaining proper practice. Seconded Cllr Warren, All in favour

FGP 150– Audit 2017/18

(i)The Parish Council noted the completion of Internal Audit 2017/18

FGP 151– General Policy

(i)The Parish Council requested Clerk, Vice Chair & Chair review Standing Orders in accordance with the Modal Code received from ERNLLCA complied by NALC. Clerk strongly recommended the Parish Council proceed with the revised model including revisions covering Data Protection & Code of Conduct. The Parish Council requested the recommendations be submitted back to the Parish Council once compiled. Proposed Cllr Warren, Seconded Cllr Bateman, Vote 8 in favour, 1 against

(ii)The Parish Council received the current Financial Regulations and requested Councillors review and submit any revision recommendation to the next full Council meeting

(iii)The Parish Council received the current Complaints Procedure and requested Councillors review and submit any revision recommendation to the next full Council meeting

(iv)The Parish Council received the current Equality Policy and requested Councillors review and submit any revision recommendation to the next full Council meeting

(v)The Parish Council received the current Health & Safety Policy and requested Councillors review and submit any revision recommendation to the next full Council meeting

FGP 152– Data Protection

(i)The Parish Council received update on Data Protection. It was noted further information was still being compiled and the Clerk would maintain contact with Councillors and the Parish Council on procedures

FGP 153– Bank Account

(i)The Parish Council considered arrangements for additional community account – Barclays to be opened once meeting arranged with the bank

FGP 154– Recommendations to Council

To receive and where necessary adopt the resolutions from within the minutes of this committee.

Chairman.....

Date.....