

**Councillors,**

You are hereby summoned to attend a meeting of the **South Cave Parish Council** to be held on Monday 20<sup>th</sup> July 2020 at 7:00pm the meeting will be held Virtually via Zoom. Please be aware the meeting will be limited to 40 minutes, therefore please adhere ensure your hand is raised in order to speak.

L Fielding  
Clerk to the Parish Council

13<sup>th</sup> July 2020

In normal circumstances, members of the public are welcome to address the meeting in a public forum at 7:00p.m. Whilst South Cave Parish Council still supports the rights of people to do this, during the current crisis relating to COVID- 19, for health and safety reasons, and to ensure physical social-isolation guidance can be followed, meetings will be held digitally via online video technology. Members of the public are welcome to join the meeting via the link on the Parish Councils website, but must turn their cameras and microphones off – thank you. [www.southcavepc.gov.uk](http://www.southcavepc.gov.uk)

**Councillors: Public Form – due to time restriction, can Councillors please circulate any items for the public forum prior to the meeting in order for the Clerk/Chair to list items to read for the Parish Council to conclude any further action required**

**Ward Councillors: Can you please submit your Ward Councillor report to the Parish Council prior to the meeting in order for the Councillors to note the contents contained within, this will assist with time keeping for the meeting which is restricted to 40 minutes.**

**AGENDA**

- Public Forum**
- 7.05 **1 Apologies for absence**
- 7:07 **2 Ward Councillors Report To Meeting for information only**
- 7.15 **3 Approval of Previous Meetings Minutes/reports provided to Councillors**
  - Full Council – 15<sup>th</sup> June 2020
  - Extra-Ordinary Meeting – 6<sup>th</sup> June 2020
- 7:20 **4 Declarations of Interest**
  - (1)The East Riding of Yorkshire Council Code of Conduct as adopted by South Cave Parish Council 2019. To record any declarations of pecuniary and non-pecuniary interest by any Member in respect of items on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
  - (2)To note any dispensations given to any member of the council in respect of the agenda items listed

- 7:22 **5**                    **Committees**  
 (1)To receive and where necessary adopt the resolutions from within the minutes/Reports of the following committee meetings:  
           Planning Committee Meeting 6<sup>th</sup> July 2020  
           Open Space Committee Meeting 22<sup>nd</sup> June 2020  
           Technical Services Committee Meeting 29<sup>th</sup> June 2020  
           Open Space Committee Meeting 13<sup>th</sup> July 2020
- 7:25 **6**                    **Police**  
 (1)To receive Police report
- 7:25 **7**                    **Planning Applications / Tree Application**  
 (1)20/01880/PLF  
 Proposal: Alterations to roof to create apartment with work/home office facility at first floor and continued use of ground floor as offices Location: Jonathan Foreman Architects 54 West End South Cave East Riding Of Yorkshire HU15 2EY Applicant: Jonathan Foreman Architects  
 Application type: Full Planning Permission  
 (2) 20/02097/TCA  
 Proposal: SOUTH CAVE E CONSERVATION AREA - Crown reduce 1 no. Silver Birch tree (T1) by 4 metres to improve light and reduce wind sale; Fell 1 no. Holly tree (T2) and 1 no. Lilac tree (T3) to improve space and light Location: 64 Church Street South Cave East Riding Of Yorkshire HU15 2EP Applicant: Mr Andrew Ketley Application type: Tree Works in Conservation Areas
- 7:28 **8**                    **Other Matters**  
 (1)OPS – To receive recommendation – registration of cemetery land; the Parish Council allocate a maximum of £1000 for fees, and to proceed once a suitable solicitor had been located.  
 (2)OPS – To receive recommendation – Cemetery Plot re-purchase; the Parish Council buy back the plot at the cost paid at the time being £50.00.  
 (3)To approve full list of street name suggestions to submit to ERYC  
 (4)Cemetery Items to discuss:  
           Number 1) land bid.  
           Number 2) Remove four Yew trees (three dead) agreed  
           Number 3) Bird Box to replace with owl box or other such bird box  
           Number 4) Remove one Birch tree close to memorial garden. No replacement required.  
           Number 5) Chapel doors and wooden board to south side Chapel need painting in green. Primer and undercoat with gloss finish  
           Number 6) Soil in west of new cemetery to be used to fill grave to rear/West of chapel and or re-level for next cemetery graves  
           Number 7) Consider Gardner to infill graves and rabbit holes  
           Number 8) Consider price for replacement Notice board  
           Number 9) Removal of dead bush in Carpark area  
           Number 10) Trim back the yew tree obscuring view on exit of the Cemetery Carpark  
 (5)To receive email from resident relating to footpath accessibility  
 (6)OPS - To Consider Haywards scheme recommendations  
 (7)OPS – To consider King George V Commuted sums scheme  
 (8)To receive update on Town Hall Roof repairs  
 (9)To received email from resident relating to Parking at Market Place, South Cave  
 (10)To discuss Highways England works at A63 junction  
 (11)To receive email Little Wold Vineyard re: Best Farm Diversification
- 7:30 **9**                    **Finance & Policy**  
 (1)To approve items for payment for July 2020  
 (2)For Parish Council to devolve authority to the August meeting of the Planning Committee to resolve payment of accounts  
 (3)To consider authorisation of payment for Professional Fees – P & N Design
- 7:35 **10**                    **Confidential Matters**  
 (1)To resolve that in view of the confidential nature of the business about to be transacted,

it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

(2)To note items for payment

(3)To receive update on Footway sweeper contract

7:40 11

**To note the date of next Parish Council Meeting – Monday 21<sup>st</sup> September 2020**

**Please be aware if time is running over, an additional meeting will be arranged to follow on the meeting on the same date with joining instructions provided at the time**