Councillors,

You are hereby summoned to attend the meeting of South Cave Parish Council to be held in the Town Hall, 42 Market Place, South Cave on **Monday 16.05.2022 at 7.00pm,** to transact the following business

Public & Press are welcome to attend, If you have symptoms of COVID-19 or have tested positive; please do not attend the meeting

L Fielding 10th May 2022
Clerk to the Parish Council

AGENDA

Public Forum - (15 minutes) - an opportunity for members of the public to speak on any Parish Issue.

7.00 **1** **Election of Chairman & Declaration of Acceptance of Office for the year 2022/23**

7:05 **3** **Election of Vice Chairman**

7.10 **4** **Apologies for absence**

7:15 **5** **Organisation of Committees**

Appointment of members or representatives to serve on the under mentioned committees (categories may be subject to change)

(a)Finance & General Policy - Full Council
(b)Open Spaces
(c) Technical Services
(d) ERNLLCA - To elect two councillors to represent this council at ERNLLCA district committee meetings
(e) South Cave Social & Rec. Committee
(f) S & E Barnard Trust
(g) Mrs Barnard's Allotment Charity
(h) Samuel Jobson's Charity: 4 year term of office
(i) Police Liaison Representative
(j) School Liaison Representative
(k) Emergency Committee
(l)Planning (including Conservation, Environment & Trees)- Full Council

7.15 **6** **Approval of Previous Meetings Minutes/reports provided to Councillors**

(1)Full Council – 11th April 2022

7:20 **7** **Declarations of Interest**

(1)The East Riding of Yorkshire Council Code of Conduct as adopted by South Cave Parish Council 2021. To record any declarations of pecuniary and non-pecuniary interest by any Member in respect of items on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.

(2)To note any dispensations given to any member of the council in respect of the agenda items listed

7:22 **8** **Committees**

(1)To receive and where necessary adopt the resolutions from within the minutes/Reports of the following committee meetings:

Planning Committee meeting 25th April 2022

To note Minutes from Planning Committee meeting 9th May 2022 – adoption unauthorised due to invalidation of meeting

To note Minutes from Finance & General Policy Committee Meeting 9th May 2022 - adoption unauthorised due to invalidation of meeting

7:25 **9** **Police**

(1)To receive Police report & Crime Figures

7:30 **10** **Technical Services**

(1)To update relating to works at - BT Payphone kiosks Book exchange & Information hub

(2)To receive update relating to Town Hall ornate clock tower works

7:40 **11** **Open Space**

(1)To discuss Cemetery Land extension

(2)To receive ERYC notification of Rent Review

(3)To receive update relating to Land at West Cote Farm – Lease and update on s106 agreement handover

(4)To discuss response relating to the request for signage to Kind George V Playing field

(5)To consider request for Fence installation on Garden Allotment number 1

7:55 **12** **Other Matters**

(1)To receive update regarding Queens Platinum Jubilee event, consider additional expenditure, Book Mark Memorabilia for the supply to South Cave CE School children & Additional joint insurance policy. Receive information relating to delayed order of Lamppost Planters at Church Hill, South Cave

(2)To receive ERYC email relating to the council's commitment to encourage sustainable travel in the region – Cycle Facilities

(3)To discuss drop off locations inside Brough Station

(4)To note vandalism to tree within Planter – Market Place, South Cave

(5)To consider East Riding Hedge Planting Fund through 'Trees for Climate fund' and/or 'The Northern Forest scheme' and note request for site meeting

(6)To receive notification relating to Dogger Bank Wind Farm Convertor Station - UPCOMING TRANSFORMER DELIVERIES

8:10 **13** **Planning**

(1)To note pre-planning information: PROPOSED COMMUNICATIONS INSTALLATION FOR CELLNEX AT BROUGH OFF NEWFIELD LANE, FIELD NO. 7254, OFF NEWFIELD LANE, BROUGH, EAST RIDING OF YORKSHIRE, HU15 2JW. NGR: E: 490657 N: 430522.

(2)To discuss the planning procedure for WIFI Infrastructure Street posts

(3) To note planning decision: 22/00600/TELCOM

Proposal: Installation of 13.0m high wooden utility telegraph pole with 1.5m high metal bracket supporting 1 node antenna Location: Land East Of 15 Castle Drive South Cave East Riding Of Yorkshire HU15 2ES Applicant: Connexin

ERYC: Planning Not Granted

Parish Council: Refused

(4) To note planning decision: 22/00599/TELCOM

Proposal: Installation of 13.0m high wooden utility telegraph pole with 1.5m high metal bracket supporting 1 node antenna Location: Land South Of 36 The Stray South Cave East Riding Of Yorkshire HU15 2AL Applicant: Connexin Ltd

ERYC: Planning Not Granted

Parish Council: Refused

(5) To note planning decision: 22/00603/TELCOM

Proposal: Installation of 13.0m high wooden utility telegraph pole with 1.5m high metal bracket supporting 1 node antenna Location: Land North Of 24 Annie Med Lane South Cave East Riding Of Yorkshire HU15 2HG Applicant: Connexin

ERYC: Planning Not Granted

Parish Council: Refused

(6) 22/00316/PLF

Proposal: Alterations to increase roof height and construction of dormer windows at front and rear (AMENDED PLANS & DESCRIPTION) Location: Mountain Grey Farm 24A Station Road South Cave East Riding Of Yorkshire HU15 2AA Applicant: Mohan Hingorani Application Type: Full Planning Permission

(7) 22/01555/TCA

Proposal: SOUTH CAVE E CONSERVATION AREA - Fell 1 no. Ash tree due to ash die back; Crown reduce 2 no. Lawson Cypress trees by 3.6 metres (50%) due to the tree tops separating and drooping and due to risk of damage to property if the tree fails in strong prevailing winds Location: Rylands Garth Stonepit Lane South Cave East Riding Of Yorkshire HU15 2GL Applicant: Phil Boardman Application Type: Tree Works in Conservation Areas

(8) To note Planning Appeal: 21/00029/REFUSE
Proposal: Alterations to roof to create apartment with work/home office facility at first floor and continued use of ground floor as offices Location: Jonathan Foreman Architects, 54 West End, South Cave, East Riding Of Yorkshire, HU15 2EY, Appellant Jonathan Foreman Architects Appeal Start Date: 25 October 2021 Appeal Type: Refusal of planning permission Appeal Process: Public Inquiry - The inquiry will commence at 10:00 hrs on 17 May 2022 and will be held at County Hall, Cross Street, Beverley
(9)To note Planning Appeal: 21/00054/CLREF
Proposal: Certificate of lawfulness for proposed alterations to roof to create first floor office space and change of use of ground floor to offices and coffee shop Location: Jonathan Foreman Architects, 54 West End, South Cave, East Riding Of Yorkshire, HU15 2EY, Appellant Mr J Forman Appeal Start Date: 25 October 2021 Appeal Type: Refusal of certificate of lawfulness Appeal Process: Public Inquiry
The inquiry will commence at 10:00 hrs on 17 May 2022 and will be held at County Hall, Cross Street, Beverley
(10)22/01433/TCA
Proposal: SOUTH CAVE E CONSERVATION AREA - Fell 2 no. Larch trees due to branches coming off when the wind blows and is causing distress and mess to the neighbouring properties Location: 3 East Hall Mews South Cave East Riding Of Yorkshire HU15 2FQ Applicant: Mrs E M Taylor Application type: Tree Works in Conservation Areas
(11)The Committee discussed Planning Figures (new build properties)
Decisions:
(1)22/00546/VAR
Proposal: Variation of Condition 5 (Boundary Fences), Condition 6 (Window on Eastern Elevation) and Condition 11 (Approved Plans) of planning permission 21/01714/PLF - Erection of two storey extension to side and associated alterations to existing detached building to form a dwelling following demolition of existing single storey lean-to, erection of a detached dwelling and garage and associated parking following demolition of two single storey outbuildings Location: The Granary Building 40 Pinfold South Cave East Riding Of Yorkshire HU15 2HE Applicant: Mr P Lee
ERYC: Approved
Parish Council: Previous Refusal

8:30 **14** **Finance & Policy**

(1)To note completed Internal Audit for year ended 31st March 2022
(2)To consider recommendation to approve Year End Accounts 2021/2022
(3)To consider recommendation to approve Accounting Statements for Audit Commission 2021/2022
(4)To approve Annual Governance Statement 2021/2022
(5)To consider recommendation to include internet payments within Financial Regulations
(6)To receive reviewed Financial Regulations 2022
(7)To receive reviewed Standing Orders 2022
(5)To approve items for payment for 16th May 2022

8:55 **15** **Confidential Matters**

(1)To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw
(2)To note items for payment

9:00 **16** **To note the date of next Parish Council Meeting – Monday 20th June 2022**