

**SOUTH CAVE PARISH COUNCIL**

16<sup>th</sup> May 2022

The Meeting of South Cave Parish Council took place in the Town Hall, Market Place, South Cave commencing at 7:00pm.

**Present:** Cllrs Munby (Chair), M. Turner, L. Turner, Barnett, Edmond, Rignall, Tudor-Price, Bateman & Stephenson  
Ward Councillor Pat Smith

**Public Forum**

The mound/Bund had been mentioned by residents concerned about works being carried out to field adjacent to Wadley Plump, it was noted the ERYC were in communication with the landowner relating to a possible planning application  
It was noted the seat located at Common Road installed by the Parish Council had been hit by a vehicle and removed by the ERYC, Clerk and Cllr M. Turner trying to establish its current status

- 612880522 **Election of Chairman & Declaration of Acceptance of Office for the year 2022/23**  
Cllr Edmond proposed Cllr Munby as Chair to the Parish Council for year 2022/23, Seconded Cllr Tudor-Price, all in favour
- 612890522 **Election of Vice Chairman**  
Cllr Edmond proposed Cllr L. Turner as Vice – Chair to the Parish Council for year 2022/23, Seconded Cllr Tudor-Price, Vote 8 in favor, 1 abstention
- 612900522 **Apologies for absence**  
Cllr Edmond proposed apologies is accepted from Cllr Long, seconded Cllr L. Turner, All in favour  
There were no apologies received from Cllr Thornham
- 612910522 **Organisation of Committees**  
Appointment of members or representatives to serve on the under mentioned committees (categories may be subject to change)  
**(a) Finance & General Policy** - Full Council  
**(b) Open Spaces** – Cllrs L. Turner, M. Turner, Munby, Bateman, Edmond & Barnett  
**(c) Technical Services** - Cllrs L. Turner, M. Turner, Munby, Bateman, Edmond & Barnett  
**(d) ERNLLCA** – Cllrs Stephenson & Clerk  
**(e) South Cave Social & Rec. Committee** – Cllrs Barnett & L. Turner  
**(f) S & E Barnard Trust** - Cllrs Barnett & Bateman  
**(g) Mrs Barnard’s Allotment Charity** – Cllr M. Turner  
**(h) Samuel Jobson’s Charity** - Cllr Bateman & Clerk  
**(i) Police Liaison Representative** – Cllrs L. Turner & Rignall  
**(j) School Liaison Representative** - Cllr L. Turner  
**(k) Emergency Committee** – Full Council  
**(l) Planning (including Conservation, Environment & Trees)**- Full Council  
**(m) Preservation Society Representative** – Cllr Bateman  
**(n) Personnel Committee** – Cllrs Barnett, L. Turner, Stephenson & M. Turner  
Cllr Stephenson proposed the Organisation of Committees, Seconded Cllr L. Turner, All in favour
- 612920522 **Ward Councilors Report**  
There was no Ward Councilors report

- 612930522      **Approval of Previous Meetings Minutes**  
Cllr Stephenson proposed that the minutes of the following meetings be approved as a true and accurate record. Seconded Cllr Barnett, All in favour  
11<sup>th</sup> April 2022
- 612940522      **Declarations of Interest**  
There were no declarations of interest
- 612950522      **Committees**  
(1) The Parish Council resolved the minutes of the following committees:  
Planning Committee meeting 25<sup>th</sup> April 2022  
Proposed Cllr Edmond, Seconded Cllr Bateman, Vote 8 in favour, 1 abstention  
To note Minutes from Planning Committee meeting 9<sup>th</sup> May 2022 – adoption unauthorised due to invalidation of meeting  
To note Minutes from Finance & General Policy Committee Meeting 9<sup>th</sup> May 2022 - adoption unauthorised due to invalidation of meeting
- 612960522      **Police**  
(1)The Parish Council received Crime Figures report
- 612970522      **Technical Services**  
(1)The Parish Council noted the works relating to- BT Payphone kiosks Book exchange & Information hub, the Information Kiosk was now being used and the kiosk at Nunnery Walk was due to be completed this week.  
(2)The Parish Council noted update relating to Town Hall ornate clock tower works, installation to take place 26<sup>th</sup> & 27<sup>th</sup> May 2022
- 612980522      **Open Space**  
(1)The Parish Council discussed the possible Cemetery Land extension and requested item be placed on future agenda for discussion  
(2)The Parish Council received and noted ERYC notification of Rent Review  
(3)The Parish Council noted the signing of the documentation for both areas were currently underway for the Land at West Cote Farm  
(4)The Parish Council received response from ERYC relating to the request for signage to Kind George V Playing field. It was noted the ERYC would not install signage for the site. Clerk to request price for the Parish Council to include signage to be mounted on the Wooded finger post under Turks Trod signage  
(5)The Parish Council noted request for Fence installation on Garden Allotment number 1. Cllr Barnett proposed to approve the fence providing this is in accordance with the Allotment agreements. Seconded Cllr L. Turner, all in favour
- 612990522      **Other Matters**  
(1)The Parish Council received a overview of the Queens Platinum Jubilee event. The Parish Council consider additional expenditure  
Book Mark Memorabilia for the supply to South Cave CE School children - £230.00  
Joint insurance policy - £561.81  
The Parish Council received information relating to delayed order of Lamppost Planters at Church Hill, South Cave. Cllr L. Turner proposed the Planters be cancelled due to them not being installed for the date required. Seconded Cllr Rignall, All in favour

(2)The Parish Council ERYC email relating to the council’s commitment to encourage sustainable travel in the region – Cycle Facilities. The Parish Council did not resolve to proceed further with the offer, but suggested the ERYC consider alternative locations.

(3)The Parish Council noted the new rules at Brough Station, effecting drop off and collection of passengers, which is resulting in the newly installed number plate recognition system fining visitors who are collecting and dropping off. The Parish Council are concerned this may affect residents of neighbouring villages who use Brough Station. The Parish Council requested contact be made with Northern Rail to discuss the matter further, to request spaces delegated for drop off and pick up vehicles

(4)The Parish Council noted the vandalism to tree within Planter – Market Place, South Cave – matter reported to the police

(5)The Parish Council considered East Riding Hedge Planting Fund through ‘Trees for Climate fund’ and/or ‘The Northern Forest scheme’ and note request for site meeting . Cllrs raised no objection to a meeting being held to consider:

Water Lane

Cemetery

Replacement vandalised Trees – Ferry Road

Bull Pasture including one Queens Jubilee Tree

West Cote Farm Hedge planting

(6)The Parish Council noted notification relating to Dogger Bank Wind Farm Converter Station - UPCOMING TRANSFORMER DELIVERIES

613000522

#### **Planning Applications**

(1)To note pre-planning information: PROPOSED COMMUNICATIONS INSTALLATION FOR CELLNEX AT BROUGH OFF NEWFIELD LANE, FIELD NO. 7254, OFF NEWFIELD LANE, BROUGH, EAST RIDING OF YORKSHIRE, HU15 2JW. NGR: E: 490657 N: 430522.

The Parish Council noted the Pre-Planning Application

(2)The Parish Council discussed the planning procedure for WIFI Infrastructure Street posts, it was noted three applications would now be submitted via Full Planning Applications due to incorrect pre-planning consultation documentation being provided

(3) The Parish Council noted planning decision: 22/00600/TELCOM

Proposal: Installation of 13.0m high wooden utility telegraph pole with 1.5m high metal bracket supporting 1 node antenna Location: Land East Of 15 Castle Drive South Cave East Riding Of Yorkshire HU15 2ES Applicant: Connexin

ERYC: Planning Not Granted

Parish Council: Refused

(4) The Parish Council noted planning decision: 22/00599/TELCOM

Proposal: Installation of 13.0m high wooden utility telegraph pole with 1.5m high metal bracket supporting 1 node antenna Location: Land South Of 36 The Stray South Cave East Riding Of Yorkshire HU15 2AL Applicant: Connexin Ltd

ERYC: Planning Not Granted

Parish Council: Refused

(5) The Parish Council noted planning decision: 22/00603/TELCOM

Proposal: Installation of 13.0m high wooden utility telegraph pole with 1.5m high metal bracket supporting 1 node antenna Location: Land North Of 24 Annie Med Lane South Cave East Riding Of Yorkshire HU15 2HG Applicant: Connexin

ERYC: Planning Not Granted

Parish Council: Refused

(6) 22/00316/PLF

Proposal: Alterations to increase roof height and construction of dormer windows at front and rear (AMENDED PLANS & DESCRIPTION) Location: Mountain Grey Farm 24A Station Road South

Cave East Riding Of Yorkshire HU15 2AA Applicant: Mohan Hingorani Application Type: Full Planning Permission

Cllr Edmond proposed the Parish Council recommend refusal of the Application, having a overbearing and detrimental impact on neighbouring properties. The Application would be overdevelopment of the site. The Parish Council raised concern with the excessive works to the property. Seconded Cllr Munby, All in favour

(7) 22/01555/TCA

Proposal: SOUTH CAVE E CONSERVATION AREA - Fell 1 no. Ash tree due to ash die back; Crown reduce 2 no. Lawson Cypress trees by 3.6 metres (50%) due to the tree tops separating and drooping and due to risk of damage to property if the tree fails in strong prevailing winds

Location: Rylands Garth Stonepit Lane South Cave East Riding Of Yorkshire HU15 2GL Applicant: Phil Boardman Application Type: Tree Works in Conservation Areas

Cllr Edmond proposed the Parish Council defer the decision of the application for the Felling of the Ash tree to the East Riding of Yorkshire Council. The loss of this tree would have a detrimental impact on the streetscene within the Conservation area and the Parish request a arborist inspect the tree prior to any decision being made, and request the ERYC place a TPO on this tree. IF the ERYC are minded to approve the felling of the tree, the Parish Council request a suitable replacement be planted. The Parish Council raised no objection to the works to the two Lawson Cypress trees. Seconded Cllr Munby, All in favour

(8) The Parish Council noted Planning Appeal: 21/00029/REFUSE

Proposal: Alterations to roof to create apartment with work/home office facility at first floor and continued use of ground floor as offices Location: Jonathan Foreman Architects, 54 West End, South Cave, East Riding Of Yorkshire, HU15 2EY, Appellant Jonathan Foreman Architects Appeal Start Date: 25 October 2021 Appeal Type: Refusal of planning permission Appeal Process: Public Inquiry - The inquiry will commence at 10:00 hrs on 17 May 2022 and will be held at County Hall, Cross Street, Beverley

(9)The Parish Council noted Planning Appeal: 21/00054/CLREF

Proposal: Certificate of lawfulness for proposed alterations to roof to create first floor office space and change of use of ground floor to offices and coffee shop Location: Jonathan Foreman Architects, 54 West End, South Cave, East Riding Of Yorkshire, HU15 2EY, Appellant Mr J Forman Appeal Start Date: 25 October 2021 Appeal Type: Refusal of certificate of lawfulness Appeal Process: Public Inquiry

The inquiry will commence at 10:00 hrs on 17 May 2022 and will be held at County Hall, Cross Street, Beverley

(10)22/01433/TCA

Proposal: SOUTH CAVE E CONSERVATION AREA - Fell 2 no. Larch trees due to branches coming off when the wind blows and is causing distress and mess to the neighbouring properties

Location: 3 East Hall Mews South Cave East Riding Of Yorkshire HU15 2FQ Applicant: Mrs E M Taylor Application type: Tree Works in Conservation Areas

Cllr Edmond proposed the Parish Council raise no objection to the application, Seconded Cllr Stephenson, vote 2 in favour, 7 against. Cllr Barnett proposed the Parish Council recommend refusal to the application, due to the detrimental impact on the streetscene and conservation area. The Parish Council would approve a slight reduction in height. Seconded Cllr L. Turner, vote 7 in favour, 2 against.

(11)The parish Council discuss Planning Figures (new build properties) provided by the ERYC and request the ERYC confirm where the numbers are taken into account within the Parish Council housing numbers

**Decisions:**

(1)22/00546/VAR

Proposal: Variation of Condition 5 (Boundary Fences), Condition 6 (Window on Eastern Elevation) and Condition 11 (Approved Plans) of planning permission 21/01714/PLF - Erection of two storey extension to side and associated alterations to existing detached building to form a dwelling following demolition of existing single storey lean-to, erection of a detached dwelling and garage and associated parking following demolition of two single storey outbuildings  
Location: The Granary Building 40 Pinfold South Cave East Riding Of Yorkshire HU15 2HE

Applicant: Mr P Lee

ERYC: Approved

Parish Council: Previous Refusal

The Parish Council noted the decision made by the East Riding of Yorkshire Council

613010522

**Finance & Policy**

- (1)The Parish Council noted the completed Internal Audit for year ended 31<sup>st</sup> March 2022
- (2)The Parish Council received Year End Accounts 2021/2022. Cllr M, Turner proposed the Accounts be approved, Seconded Cllr L. Turner, All in favour
- (3)The Parish Council received Accounting Statements for Audit Commission 2021/2022. Cllr M, Turner proposed the Accounting Statement be approved, Seconded Cllr L. Turner, All in favour
- (4)The Parish Council received Annual Governance Statement 2021/2022. Cllr M, Turner proposed the Accounts be approved, Seconded Cllr L. Turner, All in favour
- (5)The Parish Council considered the recommendation to include internet payments within Financial Regulations. Cllr M, Turner proposed the internet payments be included within the Financial Regulations, Seconded Cllr L. Turner, All in favour
- (6)The Parish Council received reviewed Financial Regulations 2022 with one minor amendment. Item to be placed on June 22 Full Council Agenda for approval
- (7)The Parish Council received reviewed Standing Orders 2022 with one minor amendment. Item to be placed on June 22 Full Council Agenda for approval
- (8) The Parish Council noted the income received and approved items for payment for May 2022

D Taylor	Internal Audit	£200.00
A Hodgson	Town Hall Meeting room	£495.00
South Cave PC	Petty Cash	£60.00
ERYC	Pension	£627.27
ERYC	Bins	£176.80
Eon	Gas	£272.13
KCOM	Telephone & Internet	£61.20
KRL Group	Photocopier	£151.57
MNB Computing	Computer Assistance	£12.00
Supplies	Stationary	£22.57
ERNLLCA	Membership	£1,038.05
SJ Danby Ltd	Playscheme	£2,435.02
Nicholas Associates Group	Footway Cleaner	£1,420.54
J. Wilson	Newsletter	£200.00
A. Hodgson	Painting Kiosks	£754.14
Richard Powell	Joinery Works Kiosks	£1,012.00
Advance Fire Services	Fire maintenance & Emergency Exit	£506.22
A Hodgson	Town Hall Window Maintenance	£160.00
Insignia Ltd	Bookmarks Queens Jubilee	£276.00
Supplies	Stationary	£58.21

South Cave Parish Council

Initialed.....

GJ Landscapes	Grass Cutting	£984.00
Richardsons Printers	Letter heads, Burial Book	£187.20
Gallagher Insurance	Event policy	£561.81

Cllr Barnett proposed the Parish Council pay the invoices received on the grounds of sound financial management of the Council. Seconded Cllr L Turner , All in Favour

613020522

**Confidential Matters**

(1)To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

(1)Cllr Barnett proposed that these items be paid on the grounds of sound financial management of the Council, seconded Cllr L. Turner, All in favour.

£3286.31

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**To note the date of next Parish Council Meeting – Monday 16<sup>th</sup> May 2022**

.....Chairman

.....Date