

SOUTH CAVE PARISH COUNCIL

21st October 2024

The Meeting of South Cave Parish Council took place in the Town Hall, Market Place, South Cave commencing at 7:00pm.

Present: Cllrs Edmond, Barnett, Thornham, Stephenson, Rignall, Bateman, Stubbs, Tudor-Price, Long, Turner & Foley
Ward Cllr Gill

Public Forum

It was noted the Photocopier renewal was due with a annual saving on the Budgets for 2025/2026, the Parish Council request the Clerk proceed with arrangements

616101024

Apologies for absence

There were no apologies for absence

616111024

Ward Councillors Report to Meeting for information

Information was provided regarding the SIDS crime commissioner grant initiative

616121024

Approval of Previous Meetings Minutes

Cllr Barnett proposed that the minutes of the following meeting be approved as a true and accurate record Seconded Cllr Stephenson, all in favour

(1)Full Council – 16th September 2024

616131024

Declarations of Interest

Cllr Long declared a pecuniary interest in minute reference: 616171024 (2)

616141024

Committees

The Parish Council resolved the minutes of the following committees:

(1)Planning Committee Meeting 7th October 2024

(2)Technical Service Committee Meeting 23rd September2024

(3)Open Space Committee Meeting 23rd September 2024

(4)Finance & General Policy Committee Meeting 14th October 2024

Cllr Edmond proposed that the minutes of the following meeting be approved as a true and accurate record Seconded Cllr Bateman, All in favour

616151024

Police

(1)The Parish Council received report & figures

(2)The Parish Council received update relating to Community Speedwatch it was noted recruitment was underway with the police

616161024

Other Matters

(1)The Parish Council received update relating to Flood Alleviation Study

(2)The Parish Council discussed the flood related problems – Little Wold Lane

(3)The Parish Council received Polling Review with no comment to submit

(4)The Parish Council noted North Newbald Parish Council invite for Training (Monday 11th November 2024)

616171024

Open Space

- (1)The Parish Council received OPS recommendation Minute Ref: 617 (3) to complete maintenance works to trees at a cost of £520.00 & noted Planning consent required. Cllr Turner proposed the recommendation be approved. Seconded Cllr Barnett, All in favour
- (2)The Parish Council discussed the initial Allotment Boundary Fencing Works and considered the price received from DP Long at a cost of £620. Cllr Edmond proposed the Parish Council proceed with the work, seconded Cllr Turner, All in favour
- (3)The Parish Council considered purchase of Christmas tree for Queen Elizabeth II land (Rawdale Close box to be reused) as a Christmas tree of memories. Cllr Edmond proposed the Parish Council, proceed with the installation of additional tree at Queen Elizabeth III field, Seconded Cllr Stephenson, All in favour
- ~~(4)To receive maintenance price for Seat at Bull Pasture~~ duplicate agenda item see item (5)
- (5)The Parish Council discussed the works/replacement of Lifestyle Bench and requested a advert for the Parish Newsletter be arranged
- (6)The Parish Council received and discussed request relating to Grave at South Cave Cemetery, it was agreed any works to grave/levelling would need to be completed by the approved Gravedigger for the site with close co-ordinating of the Clerk. Proposed Cllr Edmond, Seconded Cllr Turner, All in favour
- (7)The Parish Council received ROSPA reports, King George V Playing field Urban Gym & Play Area & South Cave Playpark, it was noted prices were being sourced for the cleaning of the sites

616181024

Technical Service

- (1)The Parish Council received a update relating SIDS funding application and associated costs and maintenance liability, it was noted the clarification on maintenance was still being discussed
- (2)The Parish Council received request for Art Exhibition to Front Office – Town Hall and raised no objection to arrangements

616191024

Events

- (1)The Parish Council received update: Festive Lights fundraising 2025, it was noted advertising had commenced

616201024

Planning

- (1)The Parish Council received update relating to Bellway Homes Development – Footpath and Playpark installation to be completed by 23rd October 2024
- (2)The Parish Council discussed the ERYC planning decision process and suggested the Parish Council make contact with the Planning Authority regarding the lack of consideration of Parish Council comment.
- (3) 24/02963/TCA
SOUTH CAVE E CONSERVATION AREA - Crown lift 2 no. Conifer trees (T2 & T3) by 1.5-2 metres so that the gardeners can get underneath for maintenance Location: King George V Playing Field Bacchus Lane South Cave East Riding Of Yorkshire Applicant: Application Type: South Cave Parish Council Tree Works in Conservation Areas
Cllr Stephenson proposed the Parish Council raise no objection to the application, vote 5 Against, 6 in favour
- (4) 24/02863/PLF
Erection of single storey extension to side with modifications to existing patio area Location: Applicant: Application Type: 11 Little Wold Lane South Cave East Riding Of Yorkshire HU15 2AZ Mr And Mrs Calam Full Planning Permission
Cllr Edmond proposed the Parish Council raise no objection to the application, but request the Road side brickwork be rendered to match the existing property. Seconded Cllr Foley, All in favour

616211024

Finance & Policy

(1)The Parish Council noted the income received and approved items for payment for October 2024

Blachere Illumination UK Ltd	Tree Lights	£369.60
Blachere Illumination UK Ltd	Little Wold Lights	£794.53
Eon Electric		£190.51
Eon Electric	Festive Lights	£57.46
Scottish Water	Town Hall Water	£27.71
HSBC Current Account	Charges	£8.00
Eon Electric	Gas	£214.75
Seimans	Photocopier	£124.73
Npower	Festive Lights	£57.46
Insignia	New Plaque	£69.60
Supreme Windows	Town Hall Windows	£13.50
Artura	Blinds	£156.00
ERYC	Street Lighting	£1,946.17
GJ Landscapes	Grass Cutting	£1,536.00
ROSPA	Playpark Inspections	£319.20
DP Long	Allotment Maintenance	£294.00
Supplies	Stationary	£108.00
Supplies	Stationary	£107.62
Sage	Accounts Programme	£351.60
Nicholas Associates Group	Footway Cleaner	£1,712.58
L Fielding	Expenses	£12.59
Barclays	Fees	£8.50
Marjoram Nurseries	Town Hall Baskets	£72.00
Kcom	Telephone & Internet	£123.14
Supreme Windows	Town Hall Windows	£12.00
SD Tomlinson Property Services	Gate	£574.89

Cllr Edmond proposed the Parish Council pay the invoices received on the grounds of sound financial management of the Council. Seconded Cllr Turner, All in Favour

(2)The Parish Council received OPS recommendation minute ref: 622 (1)To approve GJ Landscape 2025/26 estimate of costs. Proposed Cllr Turner, Seconded Cllr Barnett, All in favour

(3)The Parish Council received TS recommendation minute ref: 525 (1) To approve the increase of weekly hour for Stafforce (Nicholas Associates Group) contractor to 24 hours 2025/26, proposed Cllr Edmond, Seconded Cllr Foley, All in favour

(4)The Parish Council noted the following meeting dates:

Cancel – Planning Meeting 4th November 2024

Planning meetings 28th October 2024

Cancel Technical Services Meeting 11th November & rearrange for 25th November

Cancel Open Space Meeting 11th November & rearrange for 25th November

(5)The Parish Council considered purchase of Christmas Tree and price received £600. Proposed Cllr Barnett, Seconded Cllr Bateman, All in favour

(6) The Parish Council received F & GP recommendations FGO 244 (1) to adopt the revised Financial Regulations, Proposed Cllr Turner, Seconded Cllr Edmond, All in favour

(7)The Parish Council received F & GP recommendations FGO 244 (2) to adopt the following Policies:

- Press & Media Policy
- Model Publication Scheme for Local Councils
- Privacy Notice for Staff & Councillors
- Privacy Notice for Public
- Data Protection Policy
- Internal Controls
- Document Retention Policy
- Working Groups Protocol
- Equality Policy
- Data Protection Subject Request Forms

Proposed Cllr Edmond, Seconded Cllr Turner, All in favour

(8)The Parish Council received F & GP recommendation 243 (4) to approve budget for precept 2025/26 - £142469. Cllr Barnett proposed the precept budget be set in accordance with current predicted expenditure, subject to no major alterations to budget predictions 2025/26, Seconded Cllr Edmond, All in favour

616221024

Confidential Matters

(1)To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

(2) Items for payment Cllr Edmond proposed that these items be paid on the grounds of sound financial management of the Council, seconded Cllr Turner, All in favour.
£3,558.47

616231024

To note the date of next Parish Council Meeting – Monay 18th November 2024

.....Chairman

.....Date